



Privacy Policy Overmeer Transport

Overmeer Transport does value your personal data. In this privacy policy Overmeer intends to provide you with clear and transparent information about how we handle personal data.

Use of cookies

For the functionality of our website we use cookies. Cookies are small information files which can automatically be stored whilst visiting a website or being read from a used device (like a pc, tablet or smartphone). This happens through the web browser of the device. There are different sorts of cookies. We use the following cookies:

- Analytic Cookies: to analyse the use of our website by visitors and through that make improvements;
- Functional Cookies: to have a better use of the website.

Cookies on our website are placed by the American organization Google, as part of the Analytics service. We use this service to be informed, and receive reports of how visitors use our website. We don't use this service for logged-in users. We have not permitted Google to use the collected Analytics-information for other Google services, we anonymize IP-addresses. The by Google collected information is being transferred and stored on servers in the United States. We have a processor-agreement with Google. Information collected by Google is being anonymized as much as possible. We have no influence on the use of the data by Google and/or third parties. Google can make the collected information available to third parties when required by law, or when third parties process the information for Google. Google is bound to the privacy principles of, and is affiliated with Privacy Shield of the American Secretary of the Treasure and the European Commission. For more information on processor-agreement you can read Google's privacy statement.

You can adjust the settings on the use of cookies, if desired, in your browser. You also have the possibility to delete cookies by hand. How to do this can be found in the manual of your browser.

We do everything within our powers to guarantee your privacy by handling your personal data carefully. Overmeer Transport is in all cases subject to the applicable laws and regulations, including the General Data Protection Regulation. This implies that we are in any case;

- Processing your personal data is in accordance with the purpose for which they are provided, these purposes and type of personal data are to be found in this privacy policy;
- Processing your personal data is limited to only those data minimally required for the purposes for which they are processed;
- Request your specific and expressed permission if needed for processing your personal data;
- Have taken appropriate technical and organizational measures to ensure the security of your personal data;
- Not to pass on personal data to other parties, unless this is necessary for carrying out the purposes for which they were provided;
- Are aware of your rights regarding your personal data, to point this out to you and to respect them.

We, at Overmeer Transport, are responsible for processing your personal data. If, after reading our Privacy Policy, or in a more general sense, you have questions about this or wish to contact us, you can do so using the contact details at the bottom of this document. In the following part we will provide in-depth information on processing personal data.

Processing of personal data from customers or suppliers

Personal data of customers or suppliers are processed by Overmeer Transport for the following objective(s):

- Administrative objectives;
- Communication regarding orders and/or invitations;
- Executing an order or issuing an order;

Basis for these personal data are:

- The agreed assignment

NR. REGLEMENT: B.500.10-E	NAAM	FUNCTIE
GOEDGEKEURD:	H. Michels	Directeur
AUTORISATIE:	J.M. Weteling	Kwaliteitsmanager



Overmeer can ask you to provide personal data for the above mentioned purpose(s):

- First name;
- Insertion;
- Last name;
- (Business) phone number;
- (Business) e-mail address;
- Gender;

Personal data will be filed by Overmeer in regards of above mentioned for the duration of:

- For the duration of the agreement and afterwards in the financial administration for 7 years as required by legislation;

Processing of personal data from clients

Personal data of clients are processed by Overmeer Transport for the following objective(s):

- Administrative purposes;
- Implement the treatment agreement;

Basis for these personal data are:

- The treatment agreement;

Overmeer can ask you to provide personal data for the above mentioned purpose(s):

- First name;
- Insertion;
- Last name;
- Telephone number;
- E-mail address;
- Gender;

Personal data will be filed by Overmeer in regards of above mentioned for the duration of:

- For the duration of the agreement and afterwards for a minimum 15 years;

Processing personal data from employees

Personal data of employees are processed by Overmeer Transport for the following objective(s):

- Implement the employment contract;

Basis for these personal data are:

- The employment contract;

Overmeer can ask you to provide personal data for the above mentioned purpose(s):

- First name;
- Insertion;
- Last name;
- Telephone number;
- E-mail address;
- Date of birth;
- Salary data;
- Gender;



- Copy of ID
- Social Security number;
- Bank details;

Personal data will be filed by Overmeer in regards of above mentioned for the duration of:

- For the duration of the agreement and afterwards in the financial administration for 7 years as required by legislation;

Overmeer Transport implements all reasonable measures to ensure a level of security appropriate to the risks that are presented by the processing, in particular protection against accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to personal data transmitted, stored or otherwise processed. Overmeer has specialists, working on maintaining the required safety of our systems whilst searching for vulnerabilities. Through strict control measures Overmeer ensures personal data is only made available to authorized personnel processing personal data when necessary. Overmeer ensures that external experts regularly check the functionality of the safety measures. When Overmeer transmits your personal data to others we demand that the involved party handles the data given in compliance with GDPR legislation. When you think your personal data is not handled in compliance with GDPR legislation you can address your concerns to the Quality manager.

Which rights can you exercise with regards to your data

The right for information

You have the right, in a understandable and transparent way, to receive explanation on how we handle your personal data and which rights you can exercise. For that reason we explain in this privacy policy which data we collect from you and how we take care of your data.

The right to insight

You, at all times, have the right to request insight in the data we have available from you. To do so you can send a request to our HR-manager.

The right to correction

You have the right to have correct your personal data when these are incorrect, outdated and/or to have them supplemented when incomplete. To do so you can send a request to our HR-manager.

The right to object

You have the right to object to processing your data if you disagree to the way we process your data. This right is applicable to the data we use for the purpose(s) we collected them for.

The right to dataportability

You have the right to receive the data we have collected with regards to your agreements/contracts with us, in a machine-readable format, to provide you with the possibility to file them yourself.

The right to constraint

You have the right to request limited processing of your data. This implies that we may file your data but not use them. This right arises in a number of cases. If you are under the impression that you have to use this right you can contact the HR-manager to help you further.

The right to be forgotten / deletion of your account

You have the right to request deletion of the data we have from you. When you file a request to delete your account, we will delete data that can be traced back to you with the exemption of data we are required to have by law. You have the possibility to file a request for deletion to the HR-manager.

The right to file a complaint

You have the right to file a complaint on how we handle your data. Contact the HR-manager when you wish to file a complaint. Finally, you have the right to turn in your complaint to the Autoriteit Persoonsgegevens for them to handle it.

Other external service providers



Overmeer

PRIVACY POLICY

Datum 1^e uitgifte

2018-04-26

We make use external service providers who perform services for Overmeer in various ways. Sometimes there's a need to provide them with personal data. We only share those personal data required for the order the external service provider executes for us. We do not sell personal data to these service providers nor to third parties. We conclude agreements with all external service providers wherein we set agreements on what those external service providers can do with the provided information.

The type of work the external service providers carry out for us are;

- Support when delivering digital services such as hosting, maintenance and support of our website and applications;
- Supporting customer surveys and gaining ratings and reviews
- Providing financial services such as payment services, debt collecting agencies and credit rating agencies;

Filing period

Overmeer Transport does not file personal data longer than necessary for the purpose they have been provided for, or as dictated per legislative requirements.

Security

Overmeer Transport has implemented appropriate technical and organizational measures to ensure a level of security appropriate to the risks that are presented by unlawful processing of personal data in every possible way. We have, for instance, implemented the following measures;

- All personnel, on behalf of Overmeer Transport, who have access to personal data are obligated to handle these with the utmost level of discretion;
- All digital systems can only be entered by entering an username and password;
- We pseudonimize and encrypt personal data when there's a need to do so;
- We make back-ups of personal data to be able to restore these in case of physical or technical incidents;
- We test and evaluate our preventive measures regularly;
- Personnel is made aware of the importance of carefully handling personal data;

Questions?

If any questions arise concerning the way Overmeer Transport handles personal data do not hesitate to contact the HR-manager. We are gladly at your service.

Contact details

Overmeer Transport
Stoujesdijk 149
3271 KB Mijnsheerenland
The Netherlands
kwaliteit@overmeer-logistics.com